

THE COMMONWEALTH OF MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL

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Non-Profit Organizations/Public Charities Division Compliance Updates Due to COVID-19 April 22, 2020

The Non-Profit Organizations/Public Charities Division (the "Division") is extending certain deadlines and making other changes to assist the sector in operating from remote work locations due to the COVID-19 pandemic. These changes include the following:

- The Division is automatically extending by six months the filing deadlines for all annual charities filings for fiscal year 2019. This extension is in addition to automatic six-month extensions that many charities are granted. See "<u>Annual Charities Filings</u>" for more information.
- For annual charities filings, payment must be made using the Commonwealth of Massachusetts secure, web-based payment system found at: www.mass.gov/service-details/electronic-payment-for-annual-filings-by-charities. Checks are not accepted at this time.
- For all registration and annual report forms, with the exception of Forms 11A, 11B and Form 9 Surety Bond, the Division will accept original signatures, photocopies of signatures, and e-signatures (e.g., DocuSign).
- For initial charities registrations, the Division is processing new submissions as PDF attachments *via email only*. Please submit initial charities registration forms to CharitiesFilings@mass.gov. Following review, a Charities Specialist will reach out to initial registrants regarding payment options.
- For charities submitting dissolution petitions, please send a courtesy copy of all dissolution documents to charities@mass.gov.
- All requisite notices of the proposed transfer of charitable assets must be submitted via email to charities@mass.gov.
- All probate notices and related materials must be submitted via email to CharitiesProbate@mass.gov.